

GOVERNMENT OF ASSAM
FINANCE ECONOMIC AFFAIRS) DEPARTMENT

FEA (SFC) 45/2011/173

Dated Dispur August 04, 2012

From: Shri J. Choudhury,
Director
Finance (Economic Affairs) Department

To: The Principal Secretary/Commissioner & Secretary/Secretary
Government of Assam.,
WPT&BC Department/ Hills Areas Department.

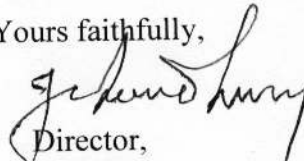
Sub: Submission of Instalment-wise Utilisation Certificate under the Award of 13th
Finance Commission for the period 2010-11 to 2014-15.

Sir,

I am directed to say that simplified formats of Utilisation Certificate for funds under the Award of 13th Finance Commission have been framed up for Local Bodies and enclosed herewith.

You are, therefore, requested to kindly circulate these formats among local bodies and collect utilisation certificates as per the Formats from the Local Bodies against instalments of Basic Grant and Performance Grant and interest amount already released earlier to Local Bodies under 13th Finance Commission. The Utilisation Certificates may be submitted to this department by 20th August, 2012. Next instalments will be released subject to receipt of utilisation certificates against previous instalments.

Yours faithfully,



Director,

Finance (Economic Affairs) Department

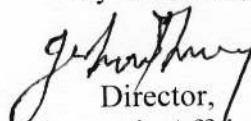
Memo. No. FEA (SFC) 45/2011/173-A

Dated Dispur August 04, 2012

Copy to:

1. The Principal Secretary, BTC, Kokrajhar. He will collect UCs and furnish to the Administrative Department for submission to the Finance (Economic Affairs) Department.
2. The Principal Secretary, Karbi Anglong Autonomous Council, Diphu. He will collect UCs and furnish to the Administrative Department for submission to the Finance (Economic Affairs) Department.
3. The Principal Secretary, Dima Hasao Autonomous Council, Haflong. He will collect UCs and furnish to the Administrative Department for submission to the Finance (Economic Affairs) Department.
4. The Principal Accountant General (Audit for Local Bodies), Assam, Maidamgaon, Beltola, Guwahati-781 029.
5. The Director of Audit (Local Fund), Kar Bhawan, G.S. Road, Dispur, Guwahati-781 006.
6. All CEOs of Zilla Parishads. They are requested to circulate the formats and collect information from APs and GPs under their jurisdiction and submit the UCs in a consolidated manner to the Heads of Department.
7. The State Informatics Officer, NIC State Unit, Dispur.

By order etc.,



Director,

Finance (Economic Affairs) Department

UTILIZATION CERTIFICATE
(Basic Grant / Performance Grant for PRIs for Sixth Schedule Areas)

Statement for utilization of funds under the Award of 13th Finance Commission in respect of 1st Instalment / 2nd Instalment for the Financial Year _____

A. Receipt

Sanction Letter No. and Date	Amount Received (Rs. in lakh)

B. Expenditure

Sl. No.	Schemes/Projects	(Rs. in lakh)			
		Basic Grant	Special Areas Basic Grant	Performance Grant	Special Areas Performance Grant
1	Wages				
2	Maintenance of Accounts				
3	Data Base (E-Governance)				
4	Roads				
5	Drains				
6	Water Supply				
7	Sanitation				
8	Parks/Ponds				
9	Hat/Market				
10	Street Light				
11	Cremation/Burial Ground				
12	Other Schemes				
(i)					
(ii)					
(iii)					
(iv)					
	Total				

Certified that total amount of Rs. _____ (Rupees _____) only received for PRIs in respect of 1st / 2nd instalment of Basic Grant / Performance Grant for the Financial Year _____ has been fully utilised for the schemes/projects shown above. I am fully satisfied that the amount sanctioned for the purpose has been actually utilised for the purpose under my full care and supervision.

Principal Secretary
Sixth Schedule Areas _____

Principal Secretary/Commissioner and Secretary/Secretary
WPT&BC/Hills Areas Department

UTILIZATION CERTIFICATE
(Basic Grant / Performance Grant for ULBs for Sixth Schedule Areas)

Statement for utilization of funds under the Award of 13th Finance Commission in respect of 1st Instalment / 2nd Instalment for the Financial Year _____

A. Receipt

Sanction Letter No. and Date	Amount Received (Rs. in lakh)

B. Expenditure

Sl. No.	Schemes/Projects	(Rs. in lakh)			
		Basic Grant	Special Areas Basic Grant	Performance Grant	Special Areas Performance Grant
1	Salary				
2	Wages				
3	Terminal Benefits				
4	Maintenance of Accounts				
5	Data Base / E-Governance				
6	Roads				
7	Drainage				
8	Water Supply				
9	Solid Waste Management				
10	Sanitation				
11	Transportation				
12	Parks/Ponds				
13	Market				
14	Street Light				
15	Cremation/Burial Ground				
16	Strengthening local fund audit department				
17	Other Schemes				
(i)					
(ii)					
(iii)					
(iv)					
	Total				

Certified that total amount of Rs. _____ (Rupees _____) only received for Municipalities in respect of 1st / 2nd instalment of Basic Grant / Performance Grant for the Financial Year _____ has been fully utilised for the schemes/projects as shown above. I am fully satisfied that the amount sanctioned for the purpose has been actually utilised for the purpose under my full care and supervision.

Chairperson, Municipal Board / Town Committee

Principal Secretary
Sixth Schedule Areas _____

Principal Secretary/Commissioner and Secretary/Secretary
WPT&BC/Hills Areas Department